A course substitution or equivalency form is used when a student wishes to substitute a course within the major or seek course equivalency. The course substitution or equivalency should be approved by your advisor before enrolling in the course. If you have already completed a course and you wish to use that course to substitute for a major requirement, you may also use this form.

* If you wish to substitute or seek equivalency for a course from another institution, you must also attach a course syllabus or bulletin description.

* YOU MUST ALSO ATTACH A COPY OF YOUR DEGREE PROGRESS REPORT WHEN SUBMITTING THIS FORM.

* Incomplete forms will not be reviewed.

Student Name: ___________________________ ID#: __________________
SFSU email: ___________________________ Concentration: ___________________________

COURSE FOR WHICH YOU SEEK SUBSTITUTION OR EQUIVALENCY
Type of course (Example: Pre-req, core, concentration, elective): ___________________________
Course # (Ex. KIN 250): ____________ Course Title: ____________________________ Units: _____
Course Code / Line Number on DPR [Example: R10343 / L0060]: ___________________________
(The code and line number can be found on your DPR under each course required)

SUBSTITUTION OR EQUIVALENCY COURSE
Course # (Ex. KINS 1): ____________ Course Title: ____________________________ Units: _____
Institution where course was taken: ____________________________ Term/Year: _______ Grade received: _______
(If taken at another institution other than SFSU, you must attach a course syllabus or bulletin description)

MAJOR ADVISOR APPROVAL
Name: ___________________________ Signature: ___________________________ Date: ___________

** Once your form is approved by your advisor, please submit your form to the Department of Kinesiology by emailing kinesiol@sfsu.edu **